



**NEWTON COUNTY**  
**APPLICATION PACKAGE**  
**FOR**  
**POOL PERMIT**

**February 2016**

**NEWTON COUNTY DEPARTMENT OF DEVELOPMENT SERVICES  
CHECKLIST FOR POOL PERMIT**

<b>ITEM</b>	<b>REQUIRED ITEM</b>	<b># OF COPIES</b>	<b>Where to obtain</b>	<b>CHECK √</b>
1.	Application form	One (1)	Planning & Development	
2.	Zoning Compliance form	One (1)	Planning & Development	
3.	Site Plan	One (1)	Applicant	
4.	Performance Bond	One (1)	Applicant	
5.	Fees		Applicant	
Additional paperwork as applicable				
6.	<b>Approval letter from Environmental Health (if served by septic)</b>	One (1)	Environmental Health	

- ITEM 1      **APPLICATION FORM:** Applications can be obtained at the Newton County Department of Development Services. **Applications must be completely filled out in order to process your request.**
- ITEM 2      **ZONING COMPLIANCE FORM:** Zoning Compliance forms may be obtained from the Newton County Department of Development Services and are required to determine compliance of the proposed project with applicable zoning ordinances.
- ITEM 3      **SITE PLAN:** A drawing depicting the location of the primary structure (house); the proposed placement of the pool; and front, rear, and side property line measurements. **A site plan must accompany the application.**
- ITEM 4      **PERFORMANCE BOND:** A \$2000 performance bond is required in order to obtain a pool permit. This is to insure that fences are erected as required by state law. Bonds may be obtained from a bonding/surety company. The expiration date of the bond should be ninety (90) days from the application date. The bond will be released once the final inspection is conducted and barrier requirements are found to be in compliance. **If you have an existing fence, you may provide pictures when you submit your application. Or, if you have entered into a contract to have a fence installed you may provide us with a copy of the contract. The Building Inspector will determine if the performance bond may be waived.**
- ITEM 5      **FEES:** The pool permit fee is \$200, which may be paid by credit/debit, check or money order.
- ITEM 6      **ENVIRONMENTAL HEALTH APPROVAL:** **If you are served by septic, please contact Environmental Health (770-784-2121) to obtain a letter of approval in order to proceed with your project. A permit cannot be issued without Environmental Health approval.**

**DEPARTMENT OF DEVELOPMENT SERVICES  
NEWTON COUNTY, GEORGIA  
APPLICATION FOR BUILDING PERMIT**

NEWTON CO., GEORGIA, \_\_\_\_\_ PERMIT NO. \_\_\_\_\_

Application is hereby made according to the laws and ordinances of Newton County, Georgia, for a permit to erect, alter, and use a structure as described herein or shown on accompanying plans and specifications to be located as shown on accompanying plot plan, and if same is granted agree to conform to all laws and ordinances regulating same.

PRIMARY STRUCTURE  ACCESSORY STRUCTURE  ADDITION/REMODEL  REPAIR  COMMERCIAL  POOL

PROJECT DETAILS: \_\_\_\_\_ RENTAL PROPERTY \_\_\_\_\_

PROJECT ADDRESS: \_\_\_\_\_ MAP & PARCEL \_\_\_\_\_

SUBDIVISION: \_\_\_\_\_ LOT NUMBER: \_\_\_\_\_

HEATED SQUARE FOOTAGE: \_\_\_\_\_ UNHEATED SQUARE FOOTAGE: \_\_\_\_\_ GARAGE: \_\_\_\_\_

DISTANCE FROM FRONT PROPERTY LINE: \_\_\_\_\_ SIDE PROPERTY LINE: \_\_\_\_\_ REAR PROPERTY LINE: \_\_\_\_\_

BUILDING FRONTAGE: \_\_\_\_\_ DEPTH: \_\_\_\_\_ # OF BEDROOMS: \_\_\_\_\_ # OF BATHS: \_\_\_\_\_

TOTAL # OF ROOMS: \_\_\_\_\_ SOURCE OF WATER: \_\_\_\_\_ ESTIMATED COST OF PRJ: \_\_\_\_\_

TYPE OF HEAT: \_\_\_\_\_ POWER PROVIDER: \_\_\_\_\_

TYPE OF CONSTRUCTION: \_\_\_\_\_ TYPE OF FOUNDATION: \_\_\_\_\_

INTERIOR FINISH: \_\_\_\_\_ MATERIAL IN ROOF: \_\_\_\_\_

**Property Owner Information:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

**Applicant Information (if different than property owner)**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

**Contractor Information (State Contractors License must be provided)**

Contractor: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Please read the following carefully and initial:

\_\_\_\_\_ The issuance of this permit authorizes improvements of the real property designated herein, which improvements may subject such property to mechanics' and materialmens' liens pursuant to Part 3 of Article 8 of Chapter 14 of Title 44 of *The Official Code of Georgia Annotated*, in order to protect any interest in such property and to avoid encumbrances thereon, the owner or any person with an interest in such property should consider contacting an attorney or purchasing a consumers' guide to the lien laws which may be available at building supply home centers. (O.C.G.A. 8-2-26)

\_\_\_\_\_ This permit becomes null and void if work or construction authorized is not commenced within six (6) months, or construction or work is suspended or abandoned for a period of six (6) months at any time after work is started.

\_\_\_\_\_ I, the undersigned, understand that for any projects on which a previous owner conducted the work, I am responsible for ensuring all work meets the applicable building and fire codes, even work that was done without a permit, prior to my acquiring the property and/or prior to my becoming the contractor of record. This applies to properties acquired through foreclosure, resale, inheritance, etc. Please see Sections 1.3.7 and 3.12 of the Newton County Permits Administrative Ordinance.

\_\_\_\_\_ Building plans for residential permits are required for the purpose of verifying zoning standards and will not be reviewed for design or construction standards.

\_\_\_\_\_ In accordance with O.C.G.A. 48-5-264.1, please be advised that staff of the Newton County Tax Assessor's Office will be visiting your property to obtain information on the improvements authorized by this building permit. If you have any questions regarding a visit, please contact the Assessor's Office at (770) 784-2030.

I hereby certify that I have read and examined this document and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. Granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

\_\_\_\_\_  
(SIGNATURE OF CONTRACTOR OR AUTHORIZED AGENT)

\_\_\_\_\_/\_\_\_\_\_  
DATE

I hereby certify that this will be my own personal home. I certify that my immediate family or I will perform all work. I also certify that I have not purchased a building permit for a residence in the last two and one-half (2 1/2) years.

\_\_\_\_\_  
(SIGNATURE OF HOMEOWNER)

\_\_\_\_\_/\_\_\_\_\_  
DATE



Newton County  
Planning & Development  
ZONING COMPLIANCE FORM

(Revised 6/26/07)

This form is used to determine compliance of the proposed project with applicable zoning ordinance standards. Please complete all of the information below. Additional information may be required from the Fire Department, Environmental Health Department or other county offices.

Applicant's Name \_\_\_\_\_  
Phone Number \_\_\_\_\_  
Project Address \_\_\_\_\_  
Zoning District \_\_\_\_\_  
Map & Parcel # \_\_\_\_\_  
Explanation of Project \_\_\_\_\_

**A building permit application cannot be processed without the following information (additional information may also be required):**

- (1) A plat or survey including dimensions, distances and property lines.
- (2) A site plan of the property showing the following:
  - (a) Location of all proposed and existing structures
  - (b) Setbacks of proposed structures from property lines
  - (c) Setbacks of proposed structures from streams and other bodies of water
  - (d) Square-footage of all structures
- (3) Floor plan including square-footage of project
- (4) If constructing an accessory building in R1, R2, R3, DR, RMF, MSR, MHP or MHS districts, include a copy of a rendering or elevation for proposed structure.
- (5) If constructing any buildings on any Georgia Power lease lot or any deeded waterfront lot on Jackson Lake, written approval of the proposed site plan from Georgia Power Land Management must be submitted.

*I have provided the required information as listed above. I understand that unless otherwise noted this form is valid for 30 days from the date below.*

Applicant's Signature \_\_\_\_\_ Date: \_\_\_\_\_

\*\*\*\*\* OFFICIAL USE ONLY \*\*\*\*\*

**First Review**

Compliance  
 Non-Compliance

Reason for Non-Compliance

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Suggested Remedies

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Date of Review

Date Applicant Notified

\_\_\_/\_\_\_/\_\_\_  
\_\_\_/\_\_\_/\_\_\_

Director/Senior Planner/Zoning Administrator Signature:

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**Second Review**

Compliance  
 Non-Compliance

Reason for Non-Compliance

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Suggested Remedies

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Date of Review

Date Applicant Notified

\_\_\_/\_\_\_/\_\_\_  
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Director/Senior Planner/Zoning Administrator Signature:

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